

Agenda Item No: 9.10 **Report No:** 30/17
Report Title: Wave Leisure Annual Service Delivery Plans 2017/18
Report To: Cabinet **Date:** February 2017
Cabinet Member: Councillor Nicholson
Ward(s) Affected: All
Report By: Phillip Evans, Director of Tourism and Enterprise
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Purpose of Report:

To seek Cabinet approval for the 2017/2018 Annual Service Delivery Plans for Leisure and Newhaven Fort proposed by Wave Leisure Trust (WLT).

Officers Recommendation(s):

- 1** That Cabinet approves the Annual Service Delivery Plan for Leisure as set out in the report.
 - 2** That Cabinet approves the Annual Service Delivery Plan for Newhaven Fort as set out in the report.
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Reasons for Recommendations

- 1** The management agreement between the Council and Wave Leisure requires Cabinet to approve the Annual Service Delivery Plans.

Information - Annual Service Delivery Objectives Leisure 2017-2018

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- 2.1** WLT have produced a proposed Annual Service Delivery Plan and this is reproduced at Appendix A (for the leisure service) and Appendix B (for Newhaven Fort) to this report.
- 2.2** The priorities for 2017/2018 continue to build upon those set out in previous years. Wave is encouraged to augment existing networks and partnerships and seek to establish new relationships to deliver services

that will be of benefit to the local community. The plan underpins the Council's strategic aims and objectives.

- 2.3** The plan is aligned with three core objectives:
- (a)** Increasing participation and reducing health inequality;
 - (b)** Improving accessibility and social inclusion;
 - (c)** Reducing environmental impact.
- 2.4** Emphasis is placed upon encouraging participation in rural communities and for families on a low income.
- 2.5** WLT is encouraged to provide activities aimed at opportunities for increasing physical activity for older people. This is to reflect the District's ageing population which is above the national average in every band over 50.
- 2.6** The plan takes account of equality of opportunity to ensure that services are accessible as widely as possible and reflects the diversity of the local community.
- 2.7** If the proposed plan for 2017/2018 is approved by Cabinet, WLT will be notified of the Council's agreement and the plan will form part of WLT's contractual responsibility to deliver on behalf of the Council.
- 2.8** The Council's Client Officer will monitor and evaluate WLT's performance against the plan. There will be a quarterly review of performance along with monitoring of the agreed performance indicators.
- 2.9** WLT recognise that the plan should be numerate where possible with realistic and achievable outcomes. Where it is not possible to measure outcomes statistically, alternative success criteria will be employed to measure the benefits to the community.
- 2.10** The Council's Client Officer sets and monitors the performance of the Leisure Trust against key performance indicators. The indicators are a means for the Council to monitor the performance of WLT in meeting the Council's agreed aims and objectives. They are regularly monitored through the quarterly meetings between LDC and WLT and are set out at Appendix C.

Information - Annual Service Delivery Objectives Newhaven Fort 2017-2018

- 2.11** WLT have produced a proposed Annual Service Delivery Plan and this is reproduced at Appendix B to this report.

2.12 On 1st May 2015 WLT was granted operational management responsibility for the Newhaven Fort. The four priorities for 2017/2018 are for WLT to:-

- 1) Enhance the regeneration opportunities in Newhaven by increasing the number of visitors to Newhaven Fort and generating local job opportunities.
- 2) Maintain and grow the heritage and educational potential of Newhaven Fort in a way which is accessible to the general public.
- 3) Improve the current facilities on offer.
- 4) Minimise the ongoing liabilities of the Council and potentially produce a revenue stream for the Council.

2.13 In order to achieve the above four LDC priorities, WLT has identified three separate but interlinked areas for the Newhaven Fort Management and Operational Team to focus on, namely:

- Experience
- Education
- Events

The plan attached at Appendix B details how the Council's priorities and Wave's three pillars interlink.

Financial Appraisal

- 3** The Council provides WLT with an Annual Service Fee in return for which the Trust helps the Council achieve its aims and objectives as detailed in this report. The Annual Service Fee for 2017-2018 was approved by Cabinet in September 2016. The Service Delivery Plan as provided by WLT therefore has no additional financial implications.

Legal Implications

- 4** There are no legal arising as a result of this report.

Risk Management Implications

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- 5.1** Risk management screening has been completed and there are no additional risk to mitigate.

Equality Implications

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- 6.1** Equality, accessibility and equality of opportunity are the building blocks of the Annual Service Delivery Plans. The key components of the plans have been designed to increase participation across a number of disadvantaged groups; reduce health inequality; improve accessibility and social inclusion and education. The plans detail how these aims will be achieved.

Background Papers

- 7** None

Appendices

Appendix A – WLT Proposed Annual Service Delivery Plan Leisure 2017/2018

Appendix B – WLT Proposed Annual Service Delivery Plan Newhaven Fort 2017/2018

Appendix C – Performance Indicators 2017/18

Appendix D – Equalities Impact Assessment